

Saint Mary's Religious Education Arrival & Dismissal Procedures

Our arrival and dismissal procedures are in place to ensure the safety and well-being of the children enrolled in our Religious Education Program. We thank you for your anticipated support of these procedures so that our time together will run smoothly and without mishap.

We will once again be asking parents to volunteer to help with the dismissal. Please contact Lori Oleasz, Director of Religious Education, at 860-658-7627 ext.304 to sign up. We had a wonderful group of parents helping last year but we can use more help and hope to have many volunteers so that the work can be spread amongst many making it light for all!

There will be 2 sessions of Religious Education: Session 1 - 8:15AM - 9:20AM
Session 2 - 10:40AM – 11:45AM

Grades 1-3 will have class in the **Lower Unit** of the school.
Grades 4-6 will have class in the **Upper Unit** of the school.

The parish will have Masses four times each weekend: Saturday Vigil @ 5PM
Sunday @ 8AM, 9:30AM & 11AM

Your child will attend the 9:30 AM Mass with their class roughly once a month. (A Mass calendar is one of the other documents found on our Religious Education Grades 1-6 webpage.)

ARRIVAL PROCEDURES

- ***It is important that you arrive on time for class. Session 1 classes begin at 8:15AM and the doors to the school will be locked promptly at 8:20AM. Second session classes begin at 10:40AM and the doors will be locked promptly at 10:45AM.***

FAMILIES WITH CHILDREN IN GRADES 1-3 ONLY – Families with children in grades 1-3 will park in the north parking lot (the lot with the playground), walk your child(ren) into the school and go directly to their classroom to meet their Catechist. You will enter the building following the walkway past the Saint Francis Garden. Please follow the signs.

FAMILIES WITH CHILDREN IN GRADES 1-6 – Families with children in Grades 1-6 will park in the north parking lot (lot with the playground), walk all of your children into the building(see above in Grades 1-3). You will take your 1st-3rd grader(s) to their classroom to meet their Catechist. Once

your 4-6th graders are in the building, they can go directly to the Upper Unit to their classroom to meet their Catechist.

FAMILIES WITH CHILDREN IN ONLY GRADES 4-6 – Families with children in only grades 4- 6 will enter the parking lot from the entrance that is between the Rectory and Church. This is the only way into the Church parking lot. Follow around the back of the building where you will be directed by a Parking Volunteer where to pull up to let your child(ren) out. Once your child(ren) has/have left the car they will enter the school building through the front door of Saint Mary School (immediately to the right of the statue of Mary) and proceed directly to their classroom to meet their Catechist. ***Please follow directions of Parking Volunteers to make this process run quickly and smoothly.*** Once you have dropped your child(ren) off you can proceed to park in the church lot or across the street at the Town Parking Lot if you are going to attend the 1st Session of the Adult Enrichment Program.

Notes for Everyone-

- **Please do not park in any of the Fire Lanes in the Church parking lots.** Emergency vehicles need to be able to access the parking lots quickly.
- Please be courteous and attentive to our parking volunteers. They are volunteers working to make the drop off and pick up process go safely and smoothly for you and your children.
- If you will be attending the Adult Enrichment Program please drop off your child then proceed to the Town Parking lot across the street to park. Enter directly into the Parish Center through the doors facing the main parking lot.

DISMISSAL PROCEDURES

Please be considerate to your child's Catechist and arrive on time for pick up.

Session 1 families, your cooperation and vigilance is especially needed at dismissal because we will have other parishioners arriving for the 9:30 Mass, parents will be walking to meet their children for Mass, families will be crossing back over from the school to go to the Church and classes will be crossing the parking lot to attend Mass as a class .

FAMILIES WITH CHILDREN IN GRADES 1-3 ONLY- Families with children in grades 1-3 only need to park in the North Parking Lot and come into the building to pick up your child(ren) **at their classroom.**

FAMILIES WITH CHILDREN IN GRADES 1-6 – Families will need to park in the North Parking lot and come into the building to pick up their 1st - 3rd graders at their classroom. They then will meet their

4th -6th grader on the sidewalk at the back of the school (facing the lot you parked in). Catechists or volunteers will be waiting with the children.

****Older siblings in grades 4-6 are NOT allowed to pick up younger children.**

FAMILIES WITH CHILDREN IN GRADES 4-6 ONLY- You will queue up to pick up your child(ren) at the Parish Center door. Parking Volunteers will be outside with the children to be sure children wait for their parents to pick them up. **Please follow the directions of the Parking Volunteers to make this process run safely and smoothly.**

- **Under no circumstances can children in any grade walk over to the Church for Mass unattended by a parent.**
- **Children cannot meet their parents at their car. Parents need to enter the building for younger children and meet older children outside.**
- **Children in the 2nd session cannot walk into church alone to meet their Catechist in Church for the 9:30 Mass.**

We thank you for your cooperation and understanding. We think you will agree that all of us want our children to be safe entering and exiting the building.

We are looking forward to another wonderful year of Religious Education for your children. There is a lot going on Sunday mornings so be sure to take advantage of all that is offered!